

CONTINUING EDUCATION COURSES

On-Campus Credit Courses

Non-degree-seeking students who wish to take courses for academic credit may do so by applying to and registering through the Enrollment Center. In this way, one may take a regular undergraduate or graduate course without enrolling for an entire semester.

Two policies guide credit courses taken through the Department of Continuing Education.

- 1) The Science of Creative Intelligence (SCI) course (FOR 100 or FOR 500) is the first course our degree-seeking students take when they enter the University. When taking credit-bearing courses through Continuing Education, it is recommended that students take this course first. However, students may take a maximum of eight units of course work before they are required to enroll in the SCI course.
- 2) A maximum of 8 units taken through Continuing Education may later be applied to a degree program.

Students are automatically enrolled in the group practice of the Transcendental Meditation program (RC 320) or the TM-Sidhi program (RC 332) for each academic block they are enrolled in class. For details of these courses, please refer to the Department of Maharishi Vedic Science section of this Catalog.

Tuition, Withdrawals, and Refunds for Credit Courses

The tuition for both undergraduate and graduate courses is \$350 per unit. Housing and meals are \$200 per week or \$750 per month. MVS 100: *Transcendental Meditation* Technique has an additional tuition of \$2,500.

Withdrawal Policy for On-Campus Credit-Bearing Courses

- 1) To withdraw from the course before it has started, notify the Enrollment Center.
- 2) To withdraw after a course has started, fill out a Withdrawal Petition together with the course instructor within three days of the last day of class attended. Please give complete information including the reason for withdrawal and the last date of class attendance.
- 3) It is your responsibility to inform your instructor of your intention to withdraw within three days of the last day of class attendance. If you are absent longer than three days, the instructor may assign a grade of NC.

Refund Policy for On-Campus Credit-Bearing Courses

If it becomes necessary to withdraw from a course, follow these procedures to apply for a refund:

- 1) Be sure to complete a course withdrawal form with your instructor within three days of the last day of attendance. Refunds are based on the last date of class attendance.
- 2) File a request for refund at the time of withdrawal from the course at the Enrollment Center. Refunds are given only to those who officially withdraw from a course within three days of the last date of class attendance.

Refunds are calculated according to the following policies:

- 1) If students cancel registration on or before the second day of class, a full refund is given, minus a fee of \$35.
- 2) If students stop attending the course before 25% of the class is completed they are eligible for a 50% refund minus a fee of \$35.
- 3) If students withdraw from a course after 25% of the class is completed there is no refund of tuition.

On-Campus Noncredit Courses

Maharishi University of Management also offers a wide variety of educational programs that do not carry academic credit although in some cases these courses can be used to fulfill the requirements for in-service and professional credit. These programs are designed to meet educational demands as they arise. Examples of courses that may be offered from time to time include:

- Maharishi Vedic Science and Technology — Consciousness-Based education program, Sanskrit, and Vedic Management
- *Maharishi Gandharva Veda* Music
- Exercise and sports
- Art — watercolor, sculpture, and ceramics
- Desktop publishing and computer use
- Digital Media